

MINUTES FOR HOME TEMPLE BOARD MEETING SUNDAY, JULY 15, 2012 FOR FISCAL YEAR 2011

1. **ROLL CALL: Present:** Willa Keizer, Ken Keach, Lewis Keizer, Christine Payne-Towler Daniel Doornbos .Keach moved for approval, Doornbos seconded. Approval of Minutes for 2010 fiscal year unanimous
2. Report by Lewis on Home Temple/Wisdom Seminars activities in 2011
 - a. Accepted no new ordination students
 - b. Four THG Initiates
 - c. Consecrated Christian Robertson Bishop for Eastern Canada in Nov.
 - d. Added seventh module to Initiatic Mysteries of Classical Antiquity and several other YouTube presentations
3. Report by Willa on Caduceus activities in 2011
 - a. Mission to Pemakod Dec.30, 2010 to Feb. 22, 2011 now on HT website
 - b. Report on Bardo Teachings. No good recording from Fall, 2011. Constantly interrupted by a few people, too many side-tracks. Tulku didn't want them released. May do them again Fall, 2012. No plan to do the proposed Death and Dying program as previously envisioned.
 - c. Report on Online Clinics: Now on Webex, which is paid by Caduceus. Could be used by others.
4. Financial report by Lewis (P&L and Balance Sheets attached)
 - a. Total revenue \$51,582 much lower than 2010. Lewis and Willa loaned operating money, which was repaid in lieu of salary. Unanimously approved.
5. Old Business report unanimously accepted.
6. New Business proposed Daniel, seconded Ken, unanimously accepted.
 - a. 2012
 - i. Lewis Lecture-Tour
 - ii. Lewis completed Christ-Melchizedek Tantra, now online
 - iii. Five THG Initiates
 - iv. Consecrated Francois for New South Wales, AU, May
 - v. Subconditional Consecrations that can be shared include sublineage from James Brother of Jesus
 - vi. Plan to Consecrate Tony in NYC August
 - vii. Added two-hour multimedia to Liturgics program
 - viii. Greece Tour 2013
 - ix. Willa Nepal
7. Adjourn meeting. Moved Daniel, seconded Christine, unanimously accepted.

8:19 PM
03/26/12
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2011

	<u>Jan - Dec 11</u>
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	25,920.00
Homeopathic Consultation	24,722.55
Total Caduceus Institute Programs	50,642.55
Home Temple Seminary Program	1,440.00
Uncategorized Income	
Refunds	-500.00
Total Uncategorized Income	-500.00
Total Income	<u>51,582.55</u>
Gross Profit	51,582.55
Expense	
Bishop's Blessing Lecture-Tour	280.00
Charitable Donation	
Charitable Projects	153.57
Charitable Donation - Other	3,777.93
Total Charitable Donation	3,931.50
Grants and Donations	600.00
Occupancy	
Office & class rooms- Caduceus	2,662.50
Temporary Space as needed E	50.00
Total Occupancy	2,712.50
Other Expenses	
Advertising	
Internet Domains/Hosting	802.00
Advertising - Other	469.20
Total Advertising	1,271.20
Dues and Subscriptions	111.19
Merchant Fees and Bank Charges	3,963.10
Miscellaneous Program Expenses	
Sunday Service and Sok Potlucks	2,729.44
Uncategorized Expenses	
Check deposit adjustment by bak	6.00
Uncategorized Expenses - Other	86.96
Total Uncategorized Expenses	92.96
Total Miscellaneous Program Expenses	2,822.40
Product	2,109.53
Professional Education	
Director Retreats	1,047.77
Professional Books	795.97
Professional Education - Other	26.00
Total Professional Education	1,869.74
Supplies	
Home Temple / THG Supplies	
Inventory	131.53
Liturgical Supplies	717.80
Home Temple / THG Supplies - Other	219.66
Total Home Temple / THG Supplies	1,068.99
Homeopathic Hardware	337.16
Office Supplies	
Computer sftwr/services	298.59
Office Supplies - Other	950.66
Total Office Supplies	1,249.25

8:19 PM
03/26/12
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2011

	<u>Jan - Dec 11</u>
Supplies - Other	352.19
Total Supplies	3,007.59
Telephone	
Cell Phones	417.14
Telephone - Other	1,959.09
Total Telephone	2,376.23
Travel & Ent	
Auto Gas	828.89
Entertainment	34.48
Lodging	55.00
Meals	1,349.11
Travel Missions Abroad	
Credit Card Charges	5,762.15
Travel Missions Abroad - Other	3,818.25
Total Travel Missions Abroad	9,580.40
Travel & Ent - Other	1,371.95
Total Travel & Ent	13,219.83
Total Other Expenses	30,750.81
Pemakod Mission	3,079.50
Printing and Publications	
Caduceus Institute Publications	1,795.21
Postage and Delivery	1,044.69
Total Printing and Publications	2,839.90
Professional Fees and Services	
Printing and Duplication	339.00
Professional Fees	
Educational Program Management	575.00
Total Professional Fees	575.00
Total Professional Fees and Services	914.00
Salaries and Payroll Expenses	
Keizer Benefits	
Medical Benefits	
Medical Benefits	2,364.47
Medical Benefits - Other	3,513.87
Total Medical Benefits	5,878.34
Total Keizer Benefits	5,878.34
Salaries and Payroll Expenses - Other	995.08
Total Salaries and Payroll Expenses	6,873.42
Total Expense	51,441.63
Net Ordinary Income	140.92
Net Income	140.92

8:20 PM
03/26/12
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2011

	<u>Dec 31, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	4,319.41
Caduceus Travel Fund	190.89
Total Checking/Savings	<u>4,510.30</u>
Total Current Assets	4,510.30
Fixed Assets	
Caduceaus Shed and Office	5,690.44
Home Temple Yurt	5,719.94
Total Fixed Assets	11,410.38
Other Assets	
Subordinated Loans from Keizer	-4,437.64
Total Other Assets	<u>-4,437.64</u>
TOTAL ASSETS	<u>11,483.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Credit Card	-632.75
Loan from Keizers	-850.00
Payroll Liabilities	814.54
Total Other Current Liabilities	<u>-668.21</u>
Total Current Liabilities	<u>-668.21</u>
Total Liabilities	-668.21
Equity	
Opening Bal Equity	5,042.94
Retained Earnings	6,967.39
Net Income	140.92
Total Equity	<u>12,151.25</u>
TOTAL LIABILITIES & EQUITY	<u>11,483.04</u>