

Home Temple Board of Directors Meeting Minutes for Fiscal Year 2009

July 7, 2010, 9 PM PDT Home Temple Center, 337 Bardue Street,
Aromas, CA 95004 by Skype and telephone

AGENDA:

1. **ROLL CALL: Present:** Willa Keizer, Ken Keach, Lewis Keizer, Christine Payne-Towler, Daniel Doornbos
- 2.
3. **APPROVAL OR CORRECTION OF 2009 MINUTES** Ken Moves, Christine seconds, Minutes Approved Unanimously
4. **NOMINATION AND ELECTION OF BISHOP DANIEL DOORNBOS TO REPLACE OUR DECEASED BISHOP TOFAH** Willa moves, Christine, seconds, unanimous consent
5. **BRIEF REPORT BY WILLA OF HER “BAREFOOT HOMEOPATH” PILGRIMAGE AND RETREAT TO PEMA-KOD AND SCATTERING OF TOFAH’S ASHES IN PEMO-KOD** Willa was in a remote and sacred part of Sino-Tibet in December 2009 through January 2010, where she did retreat and homeopathic clinic, and as well did Tibetan Buddhist scattering of Tofah’s ashes according to Tofah’s wishes.
6. **EXECUTIVE DIRECTOR’S REPORT**
Major activities as reported below
 - a. **DVH PROGRAM: Willa**
One person finished Doctorate of Vitalistic healing and five others still working on it.
 - b. **ACTIVITY IN ORDINATION PROGRAM: Lewis**
We accepted five new students into the Diaconate training; two completed and moved on to Priesthood studies; Ordained one Indian student who completed studies and came to Aromas July 12. He was later consecrated Bishop in another denomination, but continues to work on HT and THG programs.
 - c. **ACTIVITY IN SCHOOL OF SACRED STUDIES PROGRAM: Lewis**
We awarded the B.D. to the Indian student.
 - d. **THG PROGRAM: Lewis**

Accepted six Initiands, but only three completed Initiation. Bishop Ken's daughter continues to work on THG in London.

e. FINANCIAL STATEMENTS FOR YEAR 2009: Lewis

Financials have been inspected and approved by Bishop Ken. As it turns out, as a church we are not required to file 990's or 990-EZ's—only employee taxes, quarterly and annual employee W-2 and W-4 forms.

Copies of reports not clear because of technology change, so approval of financials suspended pending pdf files being received and approved by email by each board member.

Ken moves accept reports with exception of financials subject to getting pdf of financials to board members and approvals by each or another meeting on the financials. Daniel seconds. Unanimous approval.

July 8, 2010: All board members have seen and approved the financial reports from year 2009, which are attached.

7. OLD BUSINESS:

a. Nomination of Bishop Daniel Doornbos to Board

Bishop Lewis moved to nominate Bishop Daniel to replace Bishop Tofah in year 2009. Daniel has agreed to serve if and when needed. Seconded by Bishop Christine , unanimously adopted. Bishop Daniel will take the seat vacated by Bishop Tofah for the next annual Board meeting with board approval by voice vote.

8. NEW BUSINESS:

a. Bishop Lewis' World Blessing Circumnavigation

Begins with Baja Haha in October with crew Bruce and Bridget Eastman. Wrote *The New Humanity* as a multimedia book on CD and published for free distribution to interested people on the voyage. Raised over \$1200 in donations for the circumnavigation as of June 25, 2010.

9. MOTION TO ADJOURN

Moved by Bishop Willa, seconded by Bishop Christine, unanimously approved.

7:56 PM
 05/02/10
 Cash Basis

HOME TEMPLE
Profit & Loss
 January through December 2009

	Jan - Dec 09
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	32,322.00
Homeopathic Consultation	45,024.52
Yeshua Seminar	701.00
Total Caduceus Institute Programs	78,047.52
Home Temple Seminary Program	2,025.00
Temple of the Holy Grail	348.00
Uncategorized Income	
Refunds	1,810.66
Uncategorized Income - Other	1,434.00
Total Uncategorized Income	3,244.66
Wisdom Seminars	46.48
Total Income	83,709.66
Gross Profit	83,709.66
Expense	
Charitable Donation	2,679.09
Grants and Donations	310.50
Occupancy	
Office & class rooms - Caduceus	3,375.00
Total Occupancy	3,375.00
Other Expenses	
Advertising	
Caduceus Inst Adv	490.47
Internet Domain/Hosting	661.95
Advertising - Other	588.00
Total Advertising	1,740.42
Dues and Subscriptions	54.95
Merchant Fees and Bank Charges	2,668.73
Miscellaneous Program Expenses	
Sunday Service and Sok Potlucks	260.80
Uncategorized Expenses	639.99
Miscellaneous Program Expenses - Other	13.17
Total Miscellaneous Program Expenses	913.96
Other bank and merchant fees	100.00
Product	1,028.23
Professional Education	
Professional Books	1,319.45
Seminars	1,487.80
The Teaching Company	174.85
Travel	1,014.44
Professional Education - Other	646.03
Total Professional Education	4,642.37
Supplies	
Home Temple / THG Supplies	
Inventory	91.68
Liturgical Supplies	343.79
Home Temple / THG Supplies - Other	201.44
Total Home Temple / THG Supplies	636.91
Office Supplies	
Computer Hdwr	75.52
Computer sftwr/services	840.02
Office Supplies - Other	1,788.78
Total Office Supplies	2,704.32

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HOME TEMPLE
Profit & Loss
 January through December 2009

	Jan - Dec 09
Supplies - Other	10.15
Total Supplies	3,351.38
Taxes	
Federal	2,674.95
State	157.44
Total Taxes	2,832.39
Telephone	
Cell Phones	2,485.55
Internet Services	24.95
Telephone - Other	3,223.58
Total Telephone	5,734.08
Travel & Ent	
Auto Gas	504.52
Entertainment	137.62
Lodging	80.99
Meals	1,143.78
Travel and Studies Abroad	
Credit Card Charges	5,785.73
Repay Willa for Credit Card	195.79
Travel and Studies Abroad - Other	10,762.44
Total Travel and Studies Abroad	16,743.96
Travel & Ent - Other	256.82
Total Travel & Ent	18,867.89
Total Other Expenses	41,934.20
Printing and Publications	
Caduceus Institute Publications	2,412.81
Postage and Delivery	1,104.76
Printing and Publications - Other	75.39
Total Printing and Publications	3,592.96
Professional Fees and Services	
Printing and Duplication	705.00
Professional Fees	
Educational Program Management	1,615.00
Professional Fees - Other	125.00
Total Professional Fees	1,740.00
Professional Fees and Services - Other	140.00
Total Professional Fees and Services	2,585.00
Salaries and Payroll Expenses	
Keizer Benefits	
Insurance	
Cremation Plan	120.35
Health Ins Willa	0.00
Total Insurance	120.35
Medical Benefits	
Dietary-Restricted Foods	20.00
Medical Benefits	4,674.66
Medical Benefits - Other	6,015.24
Total Medical Benefits	10,709.90
Total Keizer Benefits	10,830.25

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Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2009

	<u>Jan - Dec 09</u>
Salaries and Payroll Expenses - Other	4,308.00
Total Salaries and Payroll Expenses	<u>15,136.25</u>
Total Expense	<u>69,613.00</u>
Net Ordinary Income	14,096.66
Other Income/Expense	
Other Income	
Check Dep Adjustment Positive	<u>168.30</u>
Total Other Income	<u>168.30</u>
Net Other Income	<u>168.30</u>
Net Income	<u><u>14,264.96</u></u>

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Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2009

	<u>Dec 31, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	4,065.21
Caduceus Travel Fund	3,757.20
Total Checking/Savings	<u>7,822.41</u>
Total Current Assets	7,822.41
Fixed Assets	
Caduceaus Shed and Office	5,690.44
Home Temple Yurt	5,719.94
Total Fixed Assets	11,410.38
Other Assets	
Subordinated Loans from Keizer	4,394.00
Total Other Assets	<u>4,394.00</u>
TOTAL ASSETS	<u><u>23,626.79</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Credit Card	0.89
Payroll Liabilities	936.94
Total Other Current Liabilities	<u>937.83</u>
Total Current Liabilities	<u>937.83</u>
Total Liabilities	937.83
Equity	
Opening Bal Equity	5,042.94
Retained Earnings	3,381.06
Net Income	14,264.96
Total Equity	<u>22,688.96</u>
TOTAL LIABILITIES & EQUITY	<u><u>23,626.79</u></u>