

Home Temple Annual Board Meeting Minutes

July 6, 2008, 1 P.M.

Home Temple Center, 337 Bardue Street, Aromas, CA 95004

1. **ROLL CALL:** Willa Keizer, Tofah Eileen Yragui, Lewis Keizer, Christine Payne-Towler
2. **APPROVAL OR CORRECTION OF 2007 MINUTES:** Motion for approval as written by Christine, second by Willa, unanimous
3. **EXECUTIVE DIRECTOR'S REPORT**
 - a. **ENDING OF JIVA PROGRAM: Willa:** Sanjay Rath received over \$17,000 in advance payments, plane tickets, laptop computer, and office help in 2007 before he taught the four day Mantra Workshop at Land of Medicine Buddha in August 2007. After the workshop, Sanjay Rath suddenly cancelled the upcoming Year Two class, said would not teach the Second Year JIVA program onsite, and that he would put all the PowerPoint lectures online instead. Our last communication with him was the email in which he said he would post classes online for JIVA, which he never did. Fourteen day long teaching sessions had been planned, to be presented over a period of almost three months, ending in November. None of these classes ever materialized. This is a clear breach of the contract that was signed in April 2007 between Sanjay Rath and JIVA. Numerous attempts were made by the Home Temple Board to re-establish communication and find out what caused Sanjay to take such action, but he did not respond. On the advice of the JIVA advisory board, we did not start legal proceedings to sue for breach of contract and recover our losses. With \$11,750 from a donor who asked to remain anonymous, we were able to refund full tuition to all Year Two students (in spite of the fact that they had already received six PowerPoint-lecture preparatory sessions from Willa for Year Two), since we decided that preserving the reputation of the program for fairness to students was worth the financial loss. We decided to leave the www.jiva.us site online for all those currently registered for the First Year program until December 31, 2008, so they could finish the lessons they had purchased before we totally shut down the program. Currently we plan to take the JIVA program offline after that date.
 - b. **INITIATION OF DVH PROGRAM: Willa:** In the wake of the JIVA devastation, Willa started the DVH program in January, 2008, which has so far been a financial and educational success. She includes the Jyotish topics of the First Year JIVA program as well as other and more advanced topics in Jyotish and Hermetic studies. We will report more in detail about

the DVH program in next year's Board meeting, when we cover activities of the year 2008.

- c. **ACTIVITY IN ORDINATION PROGRAM: Lewis:** Nine students accepted or advanced in Diaconate and Priesthood Studies in 2007. Program modified to be taken totally online. In early 2008 the decision was made to raise tuition for each module to \$600 and include the 12-hour Seminar *Yeshua: The Unknown Jesus* in the Diaconate module and the 12-hour *Yeshua Seminar* in the Priesthood module, leading to Ordination and the B.D. Degree. Bishops Londono, Hacker, Yragui, Barton, Doornbos were consecrated during the year 2007.
 - d. **ACTIVITY IN SCHOOL OF SACRED STUDIES PROGRAM: Lewis:** Master of Divinity Degrees were earned by Bishops Londono, Hacker, Yragui in the year 2007, and by Bishop Doornbos in the year 2008.
 - e. **FINANCIAL STATEMENTS FOR YEAR 2007: Lewis:** Attached. Recategorize Paypal "Other Bank and Merchant Fees;" Check on "Bank Charges."
 - f. **THG PROGRAM: Lewis:** Seven Initiands accepted in 2007, one of whom was a hold-over from year 2006; only two completed the Initiation in 2008.
- 4. **OLD BUSINESS:** Willa will re-read the contract with Sanjay, confer with our anonymous donor, then report informally to Board members about what, if anything, might be done with JIVA other than shutting it down on December 31, 2008.
 - 5. **NEW BUSINESS:** Discussion of working with death and dying, with volunteer hospice and prison chaplaincies, and the idea of developing certification programs in these areas. Christine would like to investigate development of interfaith/nonfaith end-of-life ceremonies. Lewis suggested creating a DVH module on this.
 - 6. **MOTION TO ADJOURN:** Motion made by Tofah, seconded by Christine, unanimous.

MINUTES OF HOME TEMPLE BOARD MEETING

Friday, June 1, 2007; 1 PM

Home Temple Center, 337 Bardue Street, Aromas, CA 95004

Bishops Lewis, Willa, and Ken conference by telephone with Bishop Christine and Bishop-Elect Tofah at 1 P.M.

1. ROLL CALL BOARD MEMBERS: Bishops Lewis and Willa Keizer, Christine Payne-Towler, Ken Keach, and Bishop-Elect Tofah Eileen Yragui. All are present
2. APPROVAL OR CORRECTION OF MINUTES OF 2006 MEETING (Appended)
Ken points out that the corrections to the 2005 financial statements presented in the 2006 meeting have not been seen and approved by all. He moves that we email copies of the adjusted 2005 P&L and Balance Sheet to Tofah and Christine for approval. Seconded by Tofah, unanimously passed. Ken moved minutes be approved subject to this condition. Seconded by Christine. Unanimously passed. This was done, and the 2006 Minutes were approved.
3. Dr. Lewis Keizer:
 - a. Reported on Home Temple Seminary for Year 2006
Fourteen active seminarians are pursuing studies.
 - b. Reported on T.:H.:G.: for Year 2006
Twelve people were Initiated at Wesak, 2006, of whom all but two have followed up with Empowerments.
 - c. Reported on School of Sacred Studies for Year 2006
In 2006, there were eight students in degree studies (B.D. and M.Div.), and forty in the JIVA First Year Diploma program.
 - d. Reported on Financial Statements for Year 2006 (Appended).
Ken and Christine found some problems in the 2006 P&L and Balance Sheet due to the fact that when Home Temple and JIVA books were merged by Lewis and JIVA bookkeeper Julie, many of the JIVA expenses were put into parent categories, which Quick Books assigned to an "other" non-specific category. Ken worked with Lewis to make the correct specific expense assignments, which were sent out to Tofah and Christine by email, and which are reflected in the appended P&L and Balance Sheet for 2006. This was not a motion or condition for approval, since the financial were correct, but a suggestion by Christine.

4. Dr. Willa Keizer reported on the JIVA program as implemented in January, 2006, and on the contracts with Pandit Sanjay Rath to produce and teach advanced *Jyotish* courses for the School of Sacred Studies (Attached as *.PDF files)
Currently there are more than fifty JIVA students in Years One and Two, and the program is a great success. The Board examined and approved the contract agreements made with P. Sanjay Rath. Discussion of Consecration by Bishops Lewis Keizer of Priests Daniel, Luis, and Edward, and by Bishop Willa Keizer of Priests Tofah and Marita, assisted by Bishop Ken Keach on Sunday, June 3. Christine said she would participate in the Saturday conference call for Bishops of the Home Temple Synod to meet the new Bishops-Elect. [She was joined the next day by Bishops Anya and (by Skype video) Alberto.]
5. Call for Old Business. The only old business was to correct the 2005 financials, which had already been discussed.
6. Call for New Business. Ken suggested that Willa convey to Sanjay the Board's "support and delight in our association in bringing wisdom and Jyotish to the world." Willa said she would.
7. Motion for adjournment made by Ken with Willa seconding and unanimous pass.

Willa Keizer, Secretary

June 9, 2007

2:35 AM
 07/05/08
 Cash Basis

HOME TEMPLE
Profit & Loss
 January through December 2007

	Jan - Dec 07
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	44,453.00
Homeopathic Consultation	29,032.00
JIVA	24,993.49
Caduceus Institute Programs - Other	1,627.56
Total Caduceus Institute Programs	100,106.05
Donor	11,750.00
Home Temple Seminary Program	1,830.00
Temple of the Holy Grail	1,550.00
Uncategorized Income	
Refunds	6.05
Uncategorized Income - Other	0.00
Total Uncategorized Income	6.05
Wisdom Seminars	1,659.72
Total Income	116,901.82
Gross Profit	116,901.82
Expense	
Charitable Donation	50.00
JIVA	
Tuition Refunds Year Two	26,314.00
JIVA - Other	820.00
Total JIVA	27,134.00
Occupancy	
Office & class rooms- Caduceus	500.00
Temporary Space as needed E	0.00
Utilities	63.87
Occupancy - Other	3,514.50
Total Occupancy	4,078.37
Other Expenses	
Advertising	
Caduceus Inst Adv	1,862.95
Internet Domain/Hosting	704.25
Advertising - Other	708.00
Total Advertising	3,275.20
Bank Service Charges	2,761.16
Dues and Subscriptions	350.00
Interest Expense	74.97
Miscellaneous Program Expenses	
Uncategorized Expenses	
Check deposit adjustment by bak	188.00
Uncategorized Expenses - Other	355.45
Total Uncategorized Expenses	543.45
Total Miscellaneous Program Expenses	543.45
Other bank and merchant fees	842.96
Product	1,597.85
Professional Education	
Professional Books	907.52
Seminars	373.00
Professional Education - Other	250.00
Total Professional Education	1,530.52
Refunds	
Refunds to Students	2,955.00
Total Refunds	2,955.00

2:35 AM
 07/05/08
 Cash Basis

HOME TEMPLE
Profit & Loss
 January through December 2007

	Jan - Dec 07
Supplies	
Home Temple / THG Supplies	
Inventory	90.74
Liturgical Supplies	702.28
Home Temple / THG Supplies - Other	181.25
Total Home Temple / THG Supplies	974.27
Office Supplies	
Computer Hdwr	125.77
Computer sftwr/services	1,104.13
Office Machines	325.25
Paper and Consumables	46.28
Office Supplies - Other	1,805.58
Total Office Supplies	3,407.01
Supplies - Other	2,003.84
Total Supplies	6,385.12
Taxes	
Federal	1,723.36
Total Taxes	1,723.36
Telephone	
Internet Services	287.52
Lewis Cell Phone	2,153.53
Telephone - Other	4,480.08
Total Telephone	6,921.13
Travel & Ent	
Auto Gas	107.63
Entertainment	215.31
Travel	13,496.87
Travel & Ent - Other	692.71
Total Travel & Ent	14,512.52
Total Other Expenses	43,473.24
Printing and Publications	
Caduceus Institute Publications	627.43
Home Temple Press	56.99
Postage and Delivery	1,063.39
Printing and Publications - Other	114.11
Total Printing and Publications	2,061.92
Professional Fees and Services	
Arturo Morales	87.50
Janitorial	110.00
Printing and Duplication	1,366.10
Professional Fees	
Educational Program Management	1,405.00
Teaching Stipend	500.00
Professional Fees - Other	251.89
Total Professional Fees	2,156.89
Professional Fees and Services - Other	200.00
Total Professional Fees and Services	3,920.49
Salaries and Payroll Expenses	
Keizer Benefits	
Insurance	
Cremation Plan	350.00
Health Ins Willa	0.00
Total Insurance	350.00

2:35 AM
07/05/08
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2007

	<u>Jan - Dec 07</u>
Medical Benefits	
Medical Benefits	6,258.75
Medical Benefits - Other	5,444.95
Total Medical Benefits	<u>11,703.70</u>
Pension Plan Contributions	300.00
Total Keizer Benefits	<u>12,353.70</u>
Salaries and Payroll Expenses - Other	30,298.00
Total Salaries and Payroll Expenses	<u>42,651.70</u>
Total Expense	<u>123,369.72</u>
Net Ordinary Income	-6,467.90
Other Income/Expense	
Other Income	
Check Dep Adjustment Positive	265.00
Total Other Income	<u>265.00</u>
Net Other Income	<u>265.00</u>
Net Income	<u><u>-6,202.90</u></u>

2:37 AM
07/05/08
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2007

	<u>Dec 31, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	8,343.46
Total Checking/Savings	<u>8,343.46</u>
Total Current Assets	8,343.46
Fixed Assets	
Home Temple Yurt	5,502.53
Total Fixed Assets	<u>5,502.53</u>
TOTAL ASSETS	<u>13,845.99</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	2,566.46
Total Other Current Liabilities	<u>2,566.46</u>
Total Current Liabilities	<u>2,566.46</u>
Total Liabilities	2,566.46
Equity	
Opening Bal Equity	4,934.94
Retained Earnings	12,547.49
Net Income	<u>-6,202.90</u>
Total Equity	<u>11,279.53</u>
TOTAL LIABILITIES & EQUITY	<u>13,845.99</u>